

GUIDELINE FOR CCIAM SHORT COURSE

Background

Experiences indicate that few higher learning institutions in Tanzania provide courses that address climate change issues. Even where such training programmes exist, there is insufficient linkage to biodiversity and ecosystems services, governance and livelihoods. Along with courses on climate change at postgraduate level, this programme will support short courses on climate change issues. The training programme will, among other issues, capture aspects of interactions between climate, vegetation, biodiversity, soils, livelihoods, and the associated dynamics. Another key component of training programme would be to make use of established linkages to address issues of adaptation and mitigation aspects of climate change.

Considerable skills on climate change, vulnerability, adaptation and mitigation exist within the partner institutions. An example of such experience is the education programme on Climate Change and Biodiversity Conservation that was implemented by the IRA-UDSM. Such experience will be exploited to ensure effective implementation of the capacity building programme. SUA has vast experience on issues of forest and general ecosystem management and climate change mitigation which will be used to build further capacity at various levels. These experiences will be complemented by other partner institutions.

The short courses are designed to meet the training needs of CCIAM programme. To this end, they must provide concise information in an easily referenced format for the continued study and application after the short course.

Short Course Themes

Short course themes will be identified from collaborating institutions but will have to be channelled through the collaborating Institutional Programme Co-coordinator (IPC) and to the Programme Management Team for endorsement. Course contents and duration shall be prepared and circulated to all potential collaborating institutions and endorsed by the PMT. To avoid duplication and exploit synergies, collaboration among partner institutions during preparation and offering of the courses is emphasised.

Short Course Structure

Short courses are to be structured so that they can achieve the CCIAM purpose. The courses will be presented in a lecture format and hands-on. Some form of course materials including audio visual aids, reprints/preprints from journals or textbooks (within copyright compliance) will be provided.

Participants and Selection Criteria

Participants for short courses will comprise trainers, policy makers and practitioners involved in fields that are related to climate issues. Fair competition shall apply whereby course advertisement, eligibility, evaluation and selection criteria as well as award terms and conditions will be transparent. Enrolment of participants will be approved by the Joint Steering Committee (JSC) upon recommendations from the Programme Management Team (PMT). Candidates for training shall be selected by collaborating institutions and relevant national institutions based on needs. Admission requirements shall follow regulations of each institution but generally will consider the following:

1. Academic merit
2. Validity of employment/studentship at participating institutions (SUA, UDSM, ARU and TMA)
3. Validity of employment with the Ministry of Natural Resources and Tourism (MNRT), Ministry of Environment and Agricultural Sector Lead Ministries (ASLM)
4. Relevance of the study focus areas to the goal and purpose of the programme
5. Relevance of the proposed activities to the overall goal of the CCIAM Programme
6. Gender
7. At least half of the opportunities will be dedicated to staff of the participating institutions (SUA, UDSM, ARU and TMA)

8. Applicants may be stratified into categories according to disciplines of specialization or institution of affiliation so as to diversify awards and distribute them within and between institutions/disciplines of specialization.

Selection Criteria for Short Course Instructors

Instructors are to be chosen for short course participation based upon the following criteria (in descending order of importance):

1. Being an academic authority on the intended topic (i.e. qualification, previous teaching and research experience related to the topic)
2. Teaching experience
3. Hiring costs (including travel expenses)

Organization and Timing

Calls for offering and participation in short courses shall be coordinated by the PMT. The hosting and participation in such courses shall also be monitored by PMT to ensure that all participating institutions are given opportunity to offer courses to identified beneficiaries in turns based on the nature of the subject matter, disciplines of specialization and availability of resource persons. Inter-institutional collaboration in offering such courses will be given priority to optimise performance and reduce cost. The PMT will develop and bring to the Steering Committee guidelines administering such opportunities.

Budget

The budget should cover key cost centres including per diems, teaching allowances, transport costs, stationeries and venue costs.

Advertisements

The short courses will be advertised both within the institutions and in public media depending on the beneficiaries targeted. Applications should be submitted both electronically through e-mail and in hard copy to:

Programme Director (attention of the Programme Coordinator)

Directorate of Research and Postgraduate Studies

Sokoine University of Agriculture

P.O. Box 3151

Chuo Kikuu

Morogoro

E-mail: drpgs@suanet.ac.tz.