



AGREEMENT FOR INDIVIDUAL COURSE WORK

Send application form (and documentation) to the responsible department,

Registration deadline for courses with start-up period

Norwegian University of Life Sciences
P.O.Box 5003, 1432 Ås, Norway

August block: **The first Wednesday in the block period**
Autumn parallel: **1 September**
January block: **1 December**
Spring parallel: **1 February**
June block: **1 April**

Fill in electronically or use capital letters.

Agreement between the Department of:							
and							
Student / PhD candidate: (Family name, first and middle names)						Student #	
Current study programme:		(E.g.: B-BIOL, M-MINA, PhD)					
Norwegian title of the individual coursework:							
English title of the individual coursework:							
Level and number of credits:	100 level <input type="checkbox"/>	200 level <input type="checkbox"/>	300 level <input type="checkbox"/>	400 level <input type="checkbox"/>	PhD candidate? Ind. Coursework must be 400 level	Credits:	
100 level = bachelor 200 level = bachelor or master 300 level = master 400 level = PhD					5 credits or a multiple of 5 credits		
Supervisor:							
Form of assessment:	Report <input type="checkbox"/>	Assignment <input type="checkbox"/>	Locally arranged oral exam. <input type="checkbox"/>		Locally arranged written exam. <input type="checkbox"/>		
Marking system: (A-F or Pass/Fail)		All courses at the 400 level shall be graded as "pass" or "fail".					
Completion of the individual course work: (Before last day of lectures, see below)	Course work to be completed by: (Spr./June/Aug./Aut./Jan. + year)		Submission deadline report/assignment:		Date for examination: (week or date)		
<p><i>The individual course work must be completed before the last day of lectures in the parallel/ block period, see the Academic Calendar. "Completed" refers to all work and mid-term activities for the course to be considered finished, with any reports and assignments handed in and examinations taken. Evaluation and evaluation deadlines: The institute shall appoint an external examiner. The evaluation deadline is 3 weeks (15 working days) after the last day of the parallel or block period.</i></p>							

Registration for course and exam: The student / PhD candidate must contact the [Student Information Centre](#) (SiI) sit@umb.no.
The signed agreement form must be brought/sent to SiI (will be scanned and filed in the FS Document Archive).

Ås,
_____ (date)

Ås,
_____ (date)

Department; Course Responsible (signature)

Student / PhD candidate (signature)

UMB's regulations on individual coursework:

[Study Regulations](#), see chapter 10, [Examination regulations](#), see chapter 8, [PhD Regulations](#), see § 8-1.

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Name of student / PhD candidate:		Course work to be completed by: (Spr./June/Aug./Aut./Jan. + year)
Framework/content/literature/plan of progress		must be filled in
<i>Required information for the student/PhD candidate, supervisor and institute about what will be done, when and with which methods. It should be possible to determine the extent of the coursework in relation to the number of credits which have been stated on page 1.</i>		